

22<sup>nd</sup> Judicial District  
Drug Court  
Participant Handbook



# **Drug Court Screening Hours**

## **Covington Screening Office**

1133 N. Lee Road

Covington, LA 70433

Phone: 985-635-0323

Fax: 985-635-0324

**Monday-Friday 8:00 am-5:00 pm – Must be signed in by 4:45 p.m.**

(Screening closed from 1:00-2:00; you must sign in by 12:45 to screen)

**Saturday & Sunday 8:00 am-12:00 pm – Must be signed in by 11:45 a.m.**

## **Slidell Screening Office**

1423-B Fremaux Ave.

Slidell, LA 70458

Phone and Fax: 985-605-5323

**Monday-Friday 8:00 am-5:00 pm - Must be signed in by 4:45 p.m.**

(Screening closed from 1:00-2:00; you must sign in by 12:45 to screen)

**Saturday & Sunday 8:00 am-12:00 pm – Must be signed in by 11:45 a.m.**

**Covington Case Management Office**

Office Hours: 8:30 am - 4:30 pm

701 N. Columbia St.

Covington, LA 70433

Phone: 985-288-5771

Fax: 985-288-5773

**Slidell Case Management Office**

Office Hours: 8:30 am – 4:30 pm

2771 Sgt. Alfred St.

Slidell, LA 70458

Phone: 985-288-5771

Fax: 985-288-5773

# **Clinic Treatment Schedules**

## **Slidell Behavioral Health (SBH) – Slidell**

Intensive Outpatient Program

2331 Carey Street, Slidell, LA 70458

(985) 646-6406

**For treatment schedule check with Clinic**

## **Mandeville Behavioral Health (MBH) – Covington**

Intensive Outpatient Program

900 Wilkerson Street, Mandeville, LA 70448

(985) 624-4450

**For treatment schedule check with Clinic**

## **Truth-180**

20234 Hwy 36

Covington, LA 70433

985-809-9900

**For treatment schedule, check with Clinic**

**YOU MUST GO TO THE CLINIC TO SET UP AN INITIAL APPOINTMENT!**

## 22<sup>nd</sup> JDC WEB/VIDEO CONFERENCING

Protocols for participation are the same as if you were appearing before the Judge in the courtroom. All parties participating in video conferences must abide by the protocols set out below.

### **PROPER ATTIRE**

**All participants should be dressed appropriately for Court. Participants should dress modestly and respectfully.**

- Avoid clothing that is offensive and/ or revealing
- Make sure that hair is combed, clean shaven etc. Do not give the appearance as if one has just woken up.
- No white under shirts, muscle tanks or shorts
- No robes or pajamas
- No baseball hats, head wraps or headpieces

### **BEHAVIOR**

**Behavior during a hearing should be the same expectation of behavior in a courtroom.**

- Participants must be mindful of language, and speak in a manner of respect when addressing the Court (i.e. Yes sir, No sir, Yes judge, No judge)

### **EQUIPMENT**

**It is necessary to have a camera and microphone to participate in video conferences.**

- Download Zoom on your phone or video application to participate in the video conference
- A camera is required and should be turned on prior to joining the conference
- A microphone/audio equipment must be in proper working order i.e., you must be able to hear and your microphone must be in working order to verbally communicate

- Practice video conferencing with others to ensure your equipment is working prior to the date and time of the conference. No time allowance for training or setting up equipment at the time of the conference.

### **JOINING VIDEO CONFERENCE**

- Check your email and text messages to ensure you know the date and time of your conference
- Click on the “Attend Court Online” button on your app and wait patiently until you are granted admission to the virtual courtroom
- Each participant shall join by phone or video application five (5) minutes before their Court appearance
- All participants must remain on the video conference until your case is complete

### **LOCATION AND SURROUNDINGS FOR VIDEO SETUP**

**All participants must act as if they are in an actual courtroom.**

- Location and lighting are essential when appearing for a video conference. Proper lighting is imperative; make sure you have lights on in the room.
- Participants should avoid getting up and moving around during a conference.
- Participants **SHOULD NOT** be operating a motor vehicle while Court is in session.
- Your location must reflect a business atmosphere. Do not smoke or vape. Do not appear while you are in bed or snacking; food should not be visible to the camera.
- Participants must control background noise (done by muting your microphone unless you are speaking).
- Television and radios must be off prior to joining the virtual conference room.

**Participants must be aware of their visual backgrounds**

- There should be no offensive or distracting backgrounds visible. There must not be any messages conveyed to the Court or other participants.
- Virtual backgrounds are not permitted.
- Individuals not participating in the video conference should not be present or appear in the surrounding area of the video.
- Family pets should not be in the location of the video conference

## **Contempt of Court**

- Recordings or screen shots of any Court proceedings or conference meetings shall be considered Contempt of Court.

## Contacting Drug Court Staff

If you need to contact your case manager, please call the office at (985) 288-5771. Below is a list of phone numbers that will connect you directly to your case manager. If your case manager is not available, leave a message and your call will be returned as soon as possible.

	Office Phone:	Google Phone:
Shannon Hattier, Program Coordinator	985-288-5771	985-326-9080
David Guchereau Covington Case Manager	985-809-5403	985-377-9750
Erika Heim, Slidell Case Manager	985-288-5771	504-345-8656
Christine Vernon, Washington Parish Case Manager		985-322-1348
Andrea Sharp Covington Case Manager	985-809-5362	985-888-0552
Peggy Schneider, Office Manager	985-288-5771	



# 22<sup>nd</sup> JDC Client Grievances Policy

## Policy

A. All clients and family members shall have the opportunity to voice their concerns or complaints regarding the following:

- I. Treatment by staff or other program participants
- II. Quality of service received
- III. Basic rights and responsibilities

B. Clients will have the right to access the Manager of the program so that they may hear any grievances not effectively dealt with by the program staff.

C. The Court will ensure that a client's complaints and concerns are addressed fairly and in a timely manner.

## Procedures

1. If the client's grievance pertains to a complaint regarding treatment or quality of service the following procedures apply:

- a. Clients are encouraged to voice their concerns directly to the staff member involved.
- b. The staff member will make every effort to resolve the matter for the client in a timely manner.
- c. If the complaint remains unresolved the client will have the right to voice the matter to the Program Coordinator in a written statement.
- d. The Coordinator will make every effort to resolve the matter for the client in a timely manner.

## Documentation

a. All client grievances not resolved between the client and the staff member involved, and determined to be a reportable event by the staff member involved, will be documented by the staff member on a Critical Incident/Reportable Event form.

b. Client Complaint forms shall be submitted to the Program Coordinator for review. The Coordinator will contact the client within five (5) working days of receiving the Client Complaint Form to inform the client of the organization's decision or to discuss subsequent steps towards resolution. A copy of the completed Client Complaint form shall also be put into the case file.

c. Any client with knowledge of un-professionalism by a court staff member and failing to report this information is subject sanctions and up to and including termination.

## WELCOME TO PARTICIPANTS

Welcome to the 22<sup>nd</sup> Judicial District Court's Drug Court Program. We are glad to have you as a participant, and we hope you will soon be on the road to recovery. This program is designed to monitor your recovery and ensure you are taking steps to improve yourself.

Through cooperation of the Courts, the District Attorney's Office, Probation and Parole Office, treatment providers, Drug Court staff and other community agencies, we are offering you a chance to get clean and get your life back on track. It will require effort and commitment, and you have to work with us, not against us.

The Drug Court Program is available to non-violent offenders referred by the 22<sup>nd</sup> Judicial District Court who have a substance abuse problem and are willing to address it. Many of the participants were uncomfortable at first. Being honest about their drinking and/or using, especially with the Judge, Case Manager and their Probation Officer, went against everything they were used to doing. They had to get past their old attitudes and make a decision to change their lives. So if you are unsure about the program, know that you are not alone. During your treatment, you will meet other people from all walks of life who also have had to make big alterations in their thinking.

This handbook is provided to offer you an overview of our program, an outline of the phases of Drug Court, and inform you of what is required to successfully graduate the Drug Court Program. Please be aware that the information may be changed periodically without prior notice to participants. We will, however, inform you of any changes that affect you directly.

We hope all your questions will be answered in this handbook, but if you have any other questions, please do not hesitate to ask the Drug Court staff.

We welcome you to the 22<sup>nd</sup> JDC Drug Court Program and wish you every success in recovery.

Sincerely,

Shannon Hattier  
Program Coordinator

(Revised 3/2022)

## **PROGRAM PHILOSOPHY**

Chemically dependent people are caught in the grip of a chronic, progressive, and often fatal disease. Because of the nature of their disease, they often come into conflict with the law and wind up in the legal system. Unless they get effective treatment and follow-up, they usually end up in the same environment with the same people doing the same things. This, of course, leads to further involvement with the law and a repeating cycle that does not get broken. The Drug Court Program is designed to rehabilitate chemically dependent adults who come into contact with the 22<sup>nd</sup> Judicial District Court.

The philosophy of the program is that through learning new behaviors, using the resources of treatment, family, community and friends, and also structuring a suitable recovery environment, many of these people will be capable of living a drug-free lifestyle. The Drug Court Program is designed to address the offender's need for treatment, support and monitoring in a highly structured system. This system involves the treatment program, a Case Management Office, the Court, the District Attorney's Office, Probation and Parole, and other community resources as needed. Participants are required to participate in regular treatment sessions, frequent urine drug screening, and recurrent court appearances to ensure they comply with the requirements of their probation. Other issues which participants face, such as emotional problems, vocational needs, educational deficits, etc., are referred to the appropriate agencies.

The treatment philosophy used involves the utilization of intensive day treatment, family therapy, self-help programs of support group meetings, and case management in a structured and disciplined environment. When appropriate, referrals can be made to detoxification programs, inpatient treatment and/or residential treatment settings.

The goal of the program is to get the participant off drugs and/or alcohol and to ensure that he/she has the tools necessary to live in society without constant legal problems.

## **WHAT IS A DRUG COURT TREATMENT PROGRAM?**

A Drug Court Treatment Program is a special court program given the responsibility to handle cases involving less serious drug-using offenders through a supervision and treatment program. These programs include frequent drug testing, judicial and probation supervision, drug counseling, treatment, educational opportunities and the use of sanctions and incentives. The Judge has much more involvement in supervising drug court offenders than just placing an individual in a probationary or diversionary program for drug treatment.

## WELCOME TO PARTICIPANTS

Welcome to the 22<sup>nd</sup> Judicial District Court's Drug Court Program. We are glad to have you as a participant, and we hope you will soon be on the road to recovery. This program is designed to monitor your recovery and ensure you are taking steps to improve yourself.

Through cooperation of the Courts, the District Attorney's Office, Probation and Parole Office, treatment providers, Drug Court staff and other community agencies, we are offering you a chance to get clean and get your life back on track. It will require effort and commitment, and you have to work with us, not against us.

The Drug Court Program is available to non-violent offenders referred by the 22<sup>nd</sup> Judicial District Court who have a substance abuse problem and are willing to address it. Many of the participants were uncomfortable at first. Being honest about their drinking and/or using, especially with the Judge, Case Manager and their Probation Officer, went against everything they were used to doing. They had to get past their old attitudes and make a decision to change their lives. So if you are unsure about the program, know that you are not alone. During your treatment, you will meet other people from all walks of life who also have had to make big alterations in their thinking.

This handbook is provided to offer you an overview of our program, an outline of the phases of Drug Court, and inform you of what is required to successfully graduate the Drug Court Program. Please be aware that the information may be changed periodically without prior notice to participants. We will, however, inform you of any changes that affect you directly.

We hope all your questions will be answered in this handbook, but if you have any other questions, please do not hesitate to ask the Drug Court staff.

We welcome you to the 22<sup>nd</sup> JDC Drug Court Program and wish you every success in recovery.

Sincerely,

Shannon Hattier  
Program Coordinator

(Revised 2/2023)

## **PROGRAM PHILOSOPHY**

Chemically dependent people are caught in the grip of a chronic, progressive, and often fatal disease. Because of the nature of their disease, they often come into conflict with the law and wind up in the legal system. Unless they get effective treatment and follow-up, they usually end up in the same environment with the same people doing the same things. This, of course, leads to further involvement with the law and a repeating cycle that does not get broken. The Drug Court Program is designed to rehabilitate chemically dependent adults who come into contact with the 22<sup>nd</sup> Judicial District Court.

The philosophy of the program is that through learning new behaviors, using the resources of treatment, family, community and friends, and also structuring a suitable recovery environment, many of these people will be capable of living a drug-free lifestyle. The Drug Court Program is designed to address the offender's need for treatment, support and monitoring in a highly structured system. This system involves the treatment program, a Case Management Office, the Court, the District Attorney's Office, Probation and Parole, and other community resources as needed. Participants are required to participate in regular treatment sessions, frequent urine drug screening, and recurrent court appearances to ensure they comply with the requirements of their probation. Other issues which participants face, such as emotional problems, vocational needs, educational deficits, etc., are referred to the appropriate agencies.

The treatment philosophy used involves the utilization of intensive day treatment, family therapy, self-help programs of support group meetings, and case management in a structured and disciplined environment. When appropriate, referrals can be made to detoxification programs, inpatient treatment and/or residential treatment settings.

The goal of the program is to get the participant off drugs and/or alcohol and to ensure that he/she has the tools necessary to live in society without constant legal problems.

## **WHAT IS A DRUG COURT TREATMENT PROGRAM?**

A Drug Court Treatment Program is a special court program given the responsibility to handle cases involving less serious drug-using offenders through a supervision and treatment program. These programs include frequent drug testing, judicial and probation supervision, drug counseling, treatment, educational opportunities and the use of sanctions and incentives. The Judge has much more involvement in supervising drug court offenders than just placing an individual in a probationary or diversionary program for drug treatment.

## **CONFIDENTIALITY**

Federal confidentiality laws protect any person who is receiving treatment for a substance abuse problem. To participate in this program, you must agree to waive some of your rights to confidentiality. Specifically, you will be asked to sign a release so that your treatment provider can confer with the Case Management Office, the Court and your Probation Officer.

Specialty Court Case Management will legally not be able to discuss any matters concerning participants with family members or friends.

Also, the Case Management Office will need a release to give the Court information it gets from the treatment provider. **YOU DO NOT HAVE TO WAIVE THESE RIGHTS. HOWEVER,** if you choose not to do so, you will not be allowed to participate in this program.

**Confidentiality is also essential in group therapy.** Anything that is discussed in group must remain within the confines of group. No information pertaining to any participant should be discussed outside of group, unless you have that participant's **WRITTEN** permission to talk about it.

## **OPT OUT PERIOD**

During the first 30 days after starting the program, the drug court staff may reject a participant as non-cooperative or inappropriate and return the participant to the regular docket for further processing. The participant also has the option to "opt out" of Drug Court and return to the regular system.

## **OVERVIEW OF PHASES**

### **Phase I**

**(Average duration is 60 days, 30 days verified clean time)**

During Phase I of Drug Court, you will be expected to begin treatment. There are three primary clinics that we use for outpatient therapy. They are located in Covington, Bogalusa, and Slidell.

Most of the participants start in an Intensive Outpatient Program (IOP). All three of the clinics have a day program available for IOP. Times and days may vary according to each state clinic; however, you are provided a schedule for the clinic you attend. The Covington and Slidell Clinics also offer night programs. This offers people who are working during the daytime an opportunity to participate in the Drug Court Program.

**During Phase I, participants will be expected to give random urine drug screens. (See the later section entitled "Drug Screens" for more details.) You will also be required to attend at least three support group meetings per week, (see section on "12-Step Meetings**

**for details) and get a Sponsor from these meetings who has at least three years of sobriety. YOU WILL ALSO ATTEND A STATUS HEARING** a minimum of 2 times per month. You have been assigned a Drug Court Judge by your Case Manager. The day and time that you are required to attend court varies. We highly recommend you arrive to Court 10 to 15 minutes early.

Participants cannot move to Phase II in Drug Court until they have completed Intensive Outpatient Treatment. They must also be current with their support group meetings, have a sponsor, take an educational assessment (if needed) and have clean drug screens.

Sometimes a participant may be demoted back to Phase I as a sanction or in conjunction with a referral to inpatient treatment. In those cases the Court will decide when the participant can be moved back into Phase II.

### **Phase II**

**(Average duration is 90 days, 60 days verified clean time)**

Participants should be attending Relapse Prevention Group (RPG) during Phase II of the Drug Court Program. Times and days may vary according to the respective clinic. The clinic staff will determine your schedule.

During this time you are still required to give random urine drug screens at least twice weekly and attend three support group meetings weekly. **You may be required to schedule and take an educational assessment with our educational evaluator before advancing to Phase II.** You will be required to attend a status hearing a minimum of two times per month. You will also be expected to get full-time employment or enroll in full-time job training or an educational institute. **ALL PARTICIPANTS** must have a High School Diploma or GED by the time they graduate.

Movement to Phase III depends on program compliance, staying current with support group meetings, clean urine drug screens, and maintaining employment or full-time student status. You will be asked to provide work verification and high school graduation verification prior to advancing to Phase III.

### **Phase III**

**(Average duration is 90 days, 120 days verified clean time)**

Participants must meet with their case managers at least once per month for a case management session and attend treatment. (Times and days may vary according to the respective clinic. The clinic staff will determine your schedule.) To keep placement in Phase III, regular attendance at outside support group meetings and clean urine drug screens are required. Status hearings are held once per month during Phase III. If you are not able to provide educational documentation, you will be required to enroll in Hiset classes.

You must have your support group meetings current and have at least 120 days of verifiable clean time prior to your advancement. Also, your probation officer has to approve your

advancement, so you have to be current with all supervision fees and other requirements of Probation.

**Phase IV**  
**(Duration 120 Days, 280 days of verified clean time)**

Participants must meet with their case managers at least once per month for a case management session and attend treatment. (Times and days may vary according to the respective clinic. The clinic staff will determine your schedule.) To keep placement in Phase III, regular attendance at outside support group meetings and clean urine drug screens are required. Status hearings are held once per month during Phase III. If you are not able to provide educational documentation, you will be required to enroll in Hiset classes.

You must have your support group meetings current and have at least 120 days of verifiable clean time prior to your advancement. Also, your probation officer has to approve your advancement, so you have to be current with all supervision fees and other requirements of Probation.

**Phase V**  
**(Duration 180 Days, 270 days of verified clean time)**

Advancement to Phase V is automatic upon graduation from Drug Court. While in Phase V, you are required to attend a minimum of six alumni events during the six-month period. You will only be allowed to attend one Alumni meeting monthly. You will be required to screen once every two weeks on a random basis. While in Phase V, you will attend court once a month. You will also be required to attend a minimum of three support group meetings each week and provide proof of attendance. You will also be required to meet once a month with your case manager.

Upon notification from your Case Manager, you will be required to schedule and complete an exit interview with Shannon Hattier before your completion of the program.

Upon successful completion of Phase V, you may qualify to have your probation terminated early and you may be eligible to have your record expunged. Contact Probation about early termination; for expungement questions, you may contact your case manager. Some charges do not qualify for early termination or an expungement; you can check with your case manager or probation officer if you have any questions.

**STATUS HEARINGS**

You are required to attend regularly scheduled status hearings in Covington (St. Tammany participants). In Phases I and II, you will be required to attend court a minimum of two times per month. In Phases III, IV and V, you will be required to attend court a minimum of one time per month. Your case manager will complete a status report for each of your appearances, giving the Court current information on how you are doing in the Program. You may receive sanctions or incentives depending on how you are doing in the program. **DO NOT**



## **ARRIVE LATE TO YOUR STATUS HEARINGS!**

Remember that a Status Hearing is a **COURT APPEARANCE!** Proper attire is required. No shorts, cutoffs, bare midriffs, halter-tops, sagging pants, hats, bandanas or other disrespectful/disruptive clothing will be allowed. Men are not to wear earrings and no one should wear any kind of facial piercing.

## **SANCTIONS AND INCENTIVES**

Sanctions mean that if you fail to follow through with your responsibilities, there will be consequences. There is a wide range of sanctions available that the Judge could impose, ranging from verbal reprimand to community service, increase in frequency of drug screening, increase in the number of support group meetings required weekly, a written assignment, fines, a short jail term (weekend or week), longer jail terms (15 to 30 days), or dismissal from the program which results in the scheduling of a revocation hearing.

The program is designed to work with people who do have a problem and are honest about their desire to do something different. Sanctions are imposed to help participants get back on track when they slip up and fail to meet the program expectations. Discharge from the program is only a last resort for people who clearly cannot or will not comply with the structure of the Drug Court Program.

It is important that you be honest if you have made a mistake or broken a rule. Dishonesty on a participant's part will result in an increase in the intensity of sanctions imposed.

Incentives are rewards for responsible and positive behaviors. These rewards could range from public praise in court from the Judge, ceremonies and tokens of progress, reduced supervision and/or frequency of drug screens, dismissal of criminal charges, reduction in the term of probation, coupons for free or reduced price drug screens, reduced or suspended incarceration and decreased frequency of court appearances.

A program has been established to provide incentives to individuals who have shown a desire to change their addictive behavior and work toward a successful completion of the Drug Court Program. They may be given the opportunity to draw from a fish bowl with the potential of winning one of several prizes; this is at the discretion of the Judge.

## **MEETINGS**

You are expected to attend and participate in all treatment meetings required. You are also required to present verification of support group meetings attendance as required. Regular attendance will be seen as a measure of your recovery. Meeting lists are provided to you at intake but are also available at all of the clinics and at the Drug Court Office.

You are required to fill out a meeting verification sheet for each meeting that you attend. If you fail to fill out your sheet completely, it will not be accepted. **IF YOU ARE CAUGHT FORGING** your meeting verification sheets, sanctions will be severe if you are allowed to stay in

the Drug Court Program. Keep in mind that some of the staff members are very familiar with the recovery community and will immediately recognize most attempts at deception around meeting attendance.

Alcoholics Anonymous, Narcotics Anonymous and Cocaine Anonymous are NOT affiliated with Drug Court, the treatment clinics, probation or any other entities. They are support groups of people that meet regularly in the community to help each other stay clean and sober.

Do not let yourself fall behind on meeting attendance. It is much more difficult to catch up than it is to stay current. Falling behind on your meetings can also cause you to stay in a phase longer than normal, and therefore stay in Drug Court longer than you have to.

## **DRUG SCREENS**

**If you are going to be positive for a screen, tell us up front, before you give the urine specimen.** We can deal with a relapse a lot differently if you are honest about it. If you have a positive screen and you have not told the Drug Court Staff about it, you will receive sanctions for dishonesty in addition to whatever the treatment team recommends.

You are required to submit to a minimum of two **OBSERVED** random urine drug screens per week. You are responsible to pay for these screens. The fee is \$16 per screen and you must provide cash in the exact amount to the screening kiosk located at the screening offices. If you do not have \$16 cash, you will not be allowed to screen and you will receive a “presumptive positive” result for that day.

You will be required to check in daily with the Reconnect App on your cell phone.

The hours that we screen in **Covington** are:

1133 N. Lee Road  
Covington, LA 70433

**8:00 AM to 5:00 PM** Monday through Friday. Must be signed in by 4:45 p.m. (closed 1:00-2:00 for lunch, must be signed in by 12:45)

**8:00 AM to 12:00 PM** Saturday and Sunday. Must be signed in by 11:45 p.m.

In **Slidell**, we screen at the following location:

1423-B Fremaux Ave.  
Slidell, LA 70458

The screening hours in **Slidell** are:

**8:00 AM to 5:00 PM** Monday through Friday. Must be signed in by 4:45 p.m. (closed 1:00-2:00 for lunch, must be signed in by 12:45)

**8:00 AM to 12:00 PM Saturday and Sunday. Must be signed in by 11:45 p.m.**

**SLIDELL PARTICIPANTS HAVE THE OPTION OF SCREENING IN EITHER SLIDELL OR COVINGTON LOCATIONS (WITH PERMISSION).**

If you have not gotten to the screening site by the time we stop screening, you will receive a stall (presumptive positive) for that screen. If you have not produced a specimen by 15 minutes after closing time, you will not be allowed to continue trying and you will receive a presumptive positive for that screen.

**Intentional adulteration** of a screen (trying to cover up/change results) will be dealt with as any other dishonesty. This can be a reason for discharge from the Program and scheduling of a probation revocation hearing.

Your Treatment Provider will also require drug screens. Failure to provide a specimen at the clinic will be treated the same way as missing a screen at the Drug Court Office. Positive or adulterated screens at the clinics are also reported to the case manager and then the Judge. However, we do not allow your screens at the clinic to take the place of a missed screen for drug court. **NO EXCEPTIONS!**

Understand that you may also be required to submit to breath tests to verify that you are alcohol free. If you are found to be drinking or continuing to use drugs, you must agree to follow through with a referral to a detox, inpatient or any other clinical recommendation by the treatment staff.

**INPATIENT/DETOXIFICATION**

If you are unable to abstain from chemical usage, a decision may be made to refer you to an inpatient drug treatment program. Understand that any recommendation made by clinic staff (and drug court staff) is in your best interest and should be followed through. If referred to a detox or inpatient facility, you are required to continue attending group at your respective clinic until which time a placement can be secured.

You are required to follow any treatment recommendations. This may include detoxification, inpatient, halfway house or other residential placement. If sent to detox, inpatient, halfway house or any other residential placement, you are expected to complete the program you are sent to and follow any recommendations that the staff makes for you. This may include completion of a Residential or Halfway House type program.

You must return to the clinic immediately upon release from such facility to check in with staff so they can reassess your level of participation in the program. You are also required to check in with the Case Management office by noon on the next working day after your discharge from the facility.

## **MEDICATION**

You are responsible for informing both the treatment clinic and the Drug Court Case Management Office of all prescription medications you are taking. You are also responsible for providing documentation and notifying staff if there are any changes to the prescriptions. **Use of mood-altering medications (prescribed or not) can exclude a person from participation in the program.**

You are required to get staff approval **before** taking any over-the-counter medications, vitamins, herbal supplements, nutritional aids, or similar products. You can take only products that are non-addictive and do not contain alcohol. Failure to follow this policy can result in a positive or abnormal urine drug screen or breath test, and sanctions may be requested based on the results. This may also change your verified clean date, causing you to stay in Drug Court longer.

## **DRUG COURT STAFF**

The Drug Court staff works closely with the Treatment Providers, Probation Officers, Judges, and other agencies to stay informed about the participant's status. If participants are caught trying to play one agency against the other (staff splitting), they will eventually get caught and sanctions will be recommended.

## **PROBATION**

Remember that you have to comply with all the conditions of probation while you are in this program. Any violations of your terms of probation can result in a probation revocation hearing being scheduled. If your probation is revoked, you will most likely end up serving your sentence.

It will be at the discretion of the Court that probation of new participants to Drug Court may be transferred from the sentencing Judge to the Drug Court Judge.

## **TAKE CARE OF YOUR OWN BUSINESS**

We appreciate family members and friends supporting your recovery, but we have found that sometimes participants use the good intentions of others to avoid their own responsibilities. Because of this, the Drug Court Staff does not routinely discuss any participant matters with anyone but the participant.

## **A FINAL WORD**

This is an opportunity for Drug Court Participants to get their lives straight and get a new start. **NO ONE** has to be in Drug Court if he/she does not want to, although most of the people referred here can see that this is the best option they have available. Successful completion of this program can get many of the participants off probation early. A lot of the participants can also apply for an expungement of their charges under Article 893 (Article 894 for misdemeanors) after they successfully complete the 22nd JDC Drug Court Program.

Many participants can also apply for an expungement of their charges under Article 893 (Article 894 for misdemeanors) after they successfully complete the 22nd JDC Drug Court Program. Expungement documents can be requested through your case manager within six months of your completion date. After that time has lapsed, you must contact a lawyer to file the necessary documents with the Clerk of Courts.

## **22<sup>nd</sup> JDC Drug Court Program Overview of Requirements**

### **Phase I Acute Stabilization**

- Court bi-weekly • Engaged with treatment
- Comply with supervision
- Develop case plan
- Weekly office visits
- Monthly home visits
- Random drug tests (at least 2x week)
- Address housing • Obtain medical assessment
- Start changing people, places and things
  - Meetings 3x weekly
  - Sponsor sheet
  - TANF documentation.
  - 60 days in duration
  - 30 days verified sobriety advance

### **Phase II Clinical Stabilization**

- Court bi-monthly
- Engaged with treatment
- Comply with supervision
- Review case plan
- Weekly office visits
- Monthly home visits
- Random drug tests (at least 2x week)
- Begin peer recovery groups\*
- Maintain housing
- Address financial issues
- Address medical
- Demonstrate changing people, places and things
  - Meetings 3x weekly
  - Employment verification
  - Must provide High school diploma or Hi Set verification
  - 90 days in duration

60 days verified sobriety to advance

### **Phase III Pro-Social Habilitation**

- Court monthly • Engaged with treatment
- Comply with supervision
- Review case plan
- Bi-monthly office visits
- Monthly home visits
- Random drug tests (at least 2x week)
- Address life skills
- Begin criminal thinking program
- Maintain peer recovery groups\*
- Establish recovery network
- Establish pro-social activity
- Address medical
- Maintain housing
- Demonstrate changing people, places and things
  - meetings 3x weekly
  - Begin discussion with probation payments of fees/fines ( Financial Disclosure statements )
  - Must be enrolled in Hiset classes
  - 90 days duration
  - 120 days verified sobriety to advance

### **Phase IV Adaptive Habilitation**

- Court monthly
- Engaged with treatment
- Comply with supervision
- Review case plan
- Bi-monthly office visits
- Monthly home visits
- Random drug tests (at least 2x week)
- Continue criminal thinking program
- Maintain peer recovery groups\*
- Maintain pro-social activity
- Maintain housing
- Addressing financial issues
- Maintain recovery network
- Address medical
- Begin job or vocational training, job search, or school
- Address ancillary services (i.e. parenting, family support)
- Demonstrate changing people, places and things

meetings 3x weekly  
possibility of reducing to screen 1x a week

### **Phase V Continuing Care**

- Court monthly
- Engaged with treatment
- Comply with supervision
- Review case plan
- Monthly office visits
- Monthly home visits
- Random drug tests
- Complete criminal thinking program
- Develop continuing care plan
- Maintain peer recovery groups\*
- Maintain recovery network
- Maintain pro-social activity
- Monthly housing
- Addressing financial issues
- Address medical
- Maintain employment, vocational training, or school
- Address ancillary services (i.e. parenting, family support)
- Demonstrate changing people, places and things
  - 180 days duration
  - To be eligible to graduate:
    - Minimum of 270 days sobriety
    - Compliance with supervision
    - Maintain pro-social activities and recovery network
    - Maintain employment, vocational training or school
    - Address ancillary services (i.e. parenting, family support)
    - Articulate continuing care plan